Tuesday, January 10, 2012
1:00pm – 3:00pm
Colorado Springs Conference Room

Roll call attendees
- Judy Anderson
- Cordelia Angel
- Buffy Garrier
- Lexie Kelly
- Lori Krug
- Debbie Martin
- David Pierce
- Tricia Strating
- Lisa Landis

Absent:
- Leo Balaban
- Tracy Miles
- David Poticha
- Teena Shepperson-Turner

Approval of Agenda
- Motion: Cordelia Angel
- Second: Buffy Garrier

Officer Reports

- Treasurer's Report

  - All the bills for the Years of Service event came through and counted– came in under budget at $1731.47 (budgeted $3000).
  - Still waiting on receipts for the Christmas party expenses (cookies and Chips).
  - Still haven't received info from the President's office on the Heritage Square event as to whether they will deduct $2K or $4K from our speedtype. Lexie will follow up again.
  - Had a few administrative costs including photo paper.

- Chair's Report – Debbie Martin

  MEETING W/ LEONARD:
  - Display cases for elevators are moving forward, have ordered a nice acrylic frame. Will display official notices, informational only, outreaches, meetings, University or building wide. Not for departmental use. People need to work with Shaniece to get the information in the weekly notice.   They have also talked about putting a standing sign in the lobby of 1st floor for people who don't use the elevators.
  - Plans to put frames in the 5th floor conference rooms to display how to setup the room when you are done with the room.
  - Seeing about getting a universal monthly calendar for staff events, something online for everyone to view. Would like to meet with Elizabeth Collins, Wynn Pericak, Tricia Strating, David Pierce, and Debbie Martin to decide how it should look. A date has yet to be set. Weekly calendars for the elevator would pull from the monthly calendar.

- Discussed using some kind of online boards for personal services instead of using University services. There is also a level of liability and a need for regulation.
- Still cannot create a pass code for garage level elevators. They will look into putting a phone on the first floor.
- Building information about access to various levels, how to get meetings scheduled, who to call for services, etc – will all be put in a packet (by Wynn) and will go out soon for 1800 employees.
- They are looking into options to increase the number of conference lines available.
- Looking into getting some trash receptacles installed.
- Some of the events that 1800 people have really liked a lot -- Hotdog vendor, the holiday diversity/cultures potluck, chili cook-off and progressive potluck – SSC along with the President's office might perhaps host one of these every quarter.
- President's office has talked about hosting the military Christmas party annually.

UCSC Meeting Report – Teena Shepperson-Turner (reported by email)

- Same report from Dan Montez – OEP update
- 2 APS's under review – tuition benefit, exemptions for state classified employees to be implemented in January
- Still need 2 reps for UCSC from SSC
- Next leadership development group starts in January, runs through May, by invite only
- UCSC – was approached to start a Retired Staff Association – will be discussed at the Feb meeting.

Committee Reports

- Communication – Debbie Martin

  - Website is out-of-date; Debbie plans to work on it.

- Events – Debbie Martin

  - Supervisor appreciation luncheon

    - In past have done the fruit/cookie baskets. Now that we are all closer in 1800, would be nice to host a luncheon and include the people who really helped out with the progressive potluck and Christmas party. ***All members should send an email to Debbie & David with your chain of supervisors and anyone else who has been a big help to SSC in the past year. Hoping for a May luncheon. Lisa suggested calling it a "System Staff Council Appreciation Lunch".

  - Annual Retreat for SSC members tentatively set for June 8th.

- Outreach – David Pierce

  - Lexie got the blood drive scheduled for Feb 20th and will need to get a notice out to staff in early February. There will be a link in the email where you can sign up for a time slot. Possibly get on a 2 month schedule (come every 2 months)
  - Service Project – David Pierce needs to contact David Poticha and find out where things stand with UCCS and having the pet adoption. David Pierce will also contact Michele McKinney to find out her ideas on collaboration with CU Advocates.
  - Walks (e.g. breast cancer walk) — should talk about doing other walks?

PERA & HR updates – Lisa Landis

- Sitter City – now getting that formalized. CU will cover the $140 annual fee for an individual to sign up for all 1800 employees. With the service, you can find pre-screened pet care, babysitters, elder care.   If you have a side business and want to advertise there, can also sign up for that. Boulder & System only are piloting this program. February will hopefully have info to handout, implementing in March.
- APS – Exemption implemented Jan 1st, updated to match new legislation.
- APS on dependent tuition - 9 credits for spouse and children. Will be verifying dependent eligibility for all. System Adminstration – our dependents can go anywhere. Other campuses must go to their own campus. These credits don't work well for FT students in Boulder because of different tuition rate scale. Probably be done with vetting process by April.
- Leadership program – Employee Learning & Development is working on this new leadership program, (it is not the Excellence in Leadership Program) – this one is for people in a leadership role, or high performing, or have potential to be a leader. Only 5 months. This was a self-selected (invite only) group to pilot it. Going forward – they are hoping to do it yearly, or possibly twice a year (spring & fall). Working on how participants would be selected or nominated in the future.
- Retired Staff Association – Lisa had brought this to UCSC's attention - CU probably has a lot of retired staff who would like to stay informed and stay involved. Will be a long term project, but would have to live within the UCSC domain.

New Business

- 2012 Meeting Schedule – has been proposed to move the meetings to a Wednesday (the 2nd Wed of every month). David or Debbie – will send an email to all SSC asking for a vote on either 2nd Wed or 2nd Tues.
- Elections – Lori, Lisa, David Poticha are on the elections committee. Feb 29th is the deadline for nominations. Up for election this year – Cordelia, David Pierce, Judy, Lori, Teena, and 3 vacant seats. Lori – would like to see us have an election regardless if we have less than 8 nominees. Would be nice to include people in the process. David Pierce – the Elections committee will discuss how the process will work.   Email – Debbie will forward the call for nominations email to Lisa. Officer elections will happen at the July meeting.
- SSC needs to pull together pictures and information about what we did this year for a presentation at all staff council conference – don't know the date on that yet.

Items for Leonard:
- Panic button on 1st floor
- Help line or website for UIS outages
- Phone at reception desk on 1st floor
- Lisa – will bring up with Jill about how can CU employees be included in the Children's Hospital, etc events. If opened up to the public – can CU system employees be notified somehow?
- Workout room on the 5th floor. Have it setup once a week or every other for some kind of workout thing that people could pay a monthly fee to participate in.
- The snow policy - a lot of confusion about coming in late, leaving early, when is the weather really bad enough to come in late, etc.

Need SSC members to participate in the UCSC meetings, 3rd Thursday of the month. Rotate campuses.

Announcements:
- Jay Dedrick will present at the February Meeting about the faculty & staff newsletter & also Michele McKinney will talk about CU Advocates.
- Department updates at the February meeting – all members should plan to give a 3 minute update about what you are doing in your department.
- Canopy (vendor) is offering 1 month of free parking at DIA – just show your CU id. Ends the 15th of February. Negotiated through the CU travel people in PSC.

Adjourned at 3 pm.

Next Meeting: TBD 1:00pm- 3:00pm
Denver, 1800 Grant, 6th floor, Denver conference room